



**THE VAIL CHILD  
DEVELOPMENT CENTER**

## Enrollment Contract – Financial Terms

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|--|---|
| <b>Enrolling Child Name &amp; DOB:</b> | <b>Start Date:</b> <b>September 1, 2023</b> |
|--|---|

**Monthly Tuition:**

I understand that my monthly tuition of \$\_\_\_\_\_ is based on the following regular monthly attendance. Any changes in attendance require a new enrollment contract and 4 weeks' notice.

I understand that monthly tuition invoices arrive via email on the 1<sup>st</sup> of every month and can be paid by check, cash or online through [www.tvcdc.com](http://www.tvcdc.com).

Circle Student Attendance Schedule:

2 Day Option:  
Tuesday/Thursday

3 Day Option:  
Monday/Wednesday/Friday

5 Day Option:  
Monday-Friday

**Fee Schedule:**

The following fees are non-refundable.

**Admissions Fee:** \$75.00 – Admissions fee is due within 48 hours of enrollment acceptance to secure the spot.

**Tuition Late Fee:** \$25.00 – Tuition is due by the 10<sup>th</sup> of each month, a late fee will be applied if full payment is not received by end of the business day on the 10<sup>th</sup>.

**Late Pickup Fee:** \$25.00 – TVCDC closes at 5:30pm each day. A late pickup fee will be applied per child if not picked up by 5:30pm.

**Returned Check Fee:** I understand I am responsible to pay a return check fee for any checks returned. The returned check fee is the maximum as allowed by State Law. The Vail Child Development Center reserves the right to refuse any future checks.

**Modification Fee:** \$50.00 - To alter enrollment days, space must allow, 4 weeks' notice must be given and fee paid.

**Non-Payment:** If payment is not received by the 15<sup>th</sup> of the month, enrollment will be suspended and your child will not be allowed to attend TVCDC until the financial obligation is fully met or a payment agreement is implemented.

**Break Closures:**

TVCDC is officially closed one week during Christmas break, one week for Spring Break and one week for Summer Break. Please check the school calendar for exact date closures.

**Holiday Closures:**

TVCDC is officially closed the following 10 holidays. I understand these holidays are included in the monthly tuition rate.

|                       |                     |                         |                               |                      |  |
|-----------------------|---------------------|-------------------------|-------------------------------|----------------------|--|
| <b>New Year's Day</b> | <b>MLK JR Day</b>   | <b>Independence Day</b> | <b>Thanksgiving</b>           | <b>Christmas Eve</b> |  |
| <b>Good Friday</b>    | <b>Memorial Day</b> | <b>Labor Day</b>        | <b>Day after Thanksgiving</b> | <b>Christmas Day</b> |  |

**Termination of Care:**

If I withdraw my child from the Center, I agree to give TVCDC four weeks' written notice. If I neglect to give four week's written notice, I understand that I am responsible to pay for the last four weeks' schedule.

**I certify that I have received, read and understand the information in this Enrollment Agreement and agree to the terms and conditions set forth above.**

|                    |       |
|--------------------|-------|
| Parent Signature:  | Date: |
| Director Signature | Date: |